

Appendix A



COMMONWEALTH OF PENNSYLVANIA PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL

Act 44 Auditee Reporting Form (School District Audits)

The Department of the Auditor General provides this form for every school district to report its adoption of the Department's recommendations in its most recent audit pursuant to Act 44 of 2017 amendments to The Fiscal Code regarding Auditee reporting requirements and the Department's STATEMENT OF POLICY and FORM in 4 Pa. Code Part XIV published in the Pennsylvania Bulletin on February 10, 2018.

Within **120 business days** of the publication of the audit listed below, the school district must submit a response to the Department detailing the adoption of the Department's recommendations, or the reason why recommendations have not been adopted.

AUN:	122097604	School:	New Hope-Solebury School District	CAN:	126297
Audit Period:	July 1, 2016 to June 30, 2020	Findings:	One	Recommendations:	Two

District Response: (Textbox below will expand or attachments can be added as necessary)

In the years cited in the finding (2016-17 & 2017-18) the district did not maintain the appropriate supporting documentation for transportation reimbursements. All appropriate supporting documentation is now properly maintained by the district, as is evidenced by the 2018-19 and 2019-20 years being free of any identifiable issues.

Irregularities in the number of students reported to PDE as reimbursable by the district was not consistent in the years cited. The district has instituted the necessary procedures to properly track and report an accurate number of students to PDE for reimbursement.

In the years cited, the district did rely too heavily on our transportation contractor to properly maintain any records necessary to properly report transportation information to PDE, therefore not instituting the appropriate internal controls insuring proper knowledge on PDE's reporting requirements. As of 2019-20, the district has instituted effective internal controls that insures all applicable district employees associated with this process are trained on PDE's reporting requirements. This includes appropriate segregation of duties in the reporting of this transportation information to PDE.

Note: Pursuant to Section 1.5 of Act 44, if the Auditee fails to respond to the Department's recommendations within **120 business days**, the Department will notify the Governor and the Chairpersons and Minority Chairpersons of the Appropriations Committees of the Senate and the House of Representatives, which may consider an Auditee's failure to respond to the Department's audit when determining the Auditee's future appropriations.